



## ACCOUNTING

Accounting graduates will be trained in the fundamental tasks of recording financial data and preparing reports for external and internal uses. The program covers a broad-based set of courses that provide a good foundation for future study and advancement.

**\* Strong math skills are an asset.**

**Start Dates:** March, September

**Duration:** 10 months | 40 Weeks | 1040 course hours

**Prerequisites:** Grade 12 with minimum 70 percent overall average

GED 12 in the 53rd percentile | Mature Student Admissions

### Classes

Keyboarding Speed (30 wpm to graduate)

Communications 211

Communications 212

Communications 214a

Mathematics 311

Financial Mathematics - 1 312

Financial Mathematics - 2 313

Personal Finance 314

Financial Accounting - 1 412

Financial Accounting - 2 413

Management Accounting 414

Career Strategies 513a

Business Law 516

Human Relations 519

Entrepreneurship 525

Microeconomics 526

Macroeconomics 527

Payroll Administration Fundamentals 530

Computer Applications 611 (Windows 10)

Computer Applications 620 (Excel 2019) - Level 1

Computer Applications 621 (Excel 2019) - Level 2

Computer Applications 622 (Access 2019) - Level 1

Computer Applications 628 (Outlook 2019)

Computer Applications 642 (QuickBooks 2018) - Level 1

Computer Applications 643 (QuickBooks 2018) - Level 2

Computer Applications 672 (Word 2019) - Level 1

*Also offered part-time as a two year diploma program.*

*(See SBC advisor for more information)*

***Ask about practicum options***

[www.sbcollege.ca](http://www.sbcollege.ca) | 1-800-679-7711 | 306.244.6333 | [admissions@sbcollege.ca](mailto:admissions@sbcollege.ca)

**Better job — brighter future.**